

Date :

To:

Personal Information Inquiry Service
 TEC Business Services Corporation

Personal Information Disclosure Request Form

I agree with the information stated in “Privacy Statement of TEC Business Services Corporation”, and request the following.

1. When the request form is submitted by the person whose information has been requested to be disclosed.

Name	Block Letters
Address	
Telephone	
Request	<input type="checkbox"/> Provide information regarding the purpose of use of personal information <input type="checkbox"/> Disclose personal information <input type="checkbox"/> Modify, Add or Delete personal data <input type="checkbox"/> Terminate the use of personal information, Delete personal data <input type="checkbox"/> Suspend providing personal information to third parties and disclose the record it was provided to third parties
Reason for the request	

Date:

To:

Personal Information Inquiry Service

TEC Business Services Corporation

Personal Information Disclosure Request Form

I agree with the information stated in "Privacy Statement of TEC Business Services Corporation", and request the following.

2. When the request form is submitted by the agent appointed by the person whose information has been requested to be disclosed.

Name of person requesting the data	Block Letters
Address	
Telephone	
Relationship with the person requesting the data	<input type="checkbox"/> Appointed by the person requesting the data <input type="checkbox"/> Statutory agent (ex. Parents of a minor)
Name of the agent	
Certificate (Attachment)	<input type="checkbox"/> Mandate form by the person requesting the data <input type="checkbox"/> Document(s) for identity verification (family register, abstract of register)
Request	<input type="checkbox"/> Provide information regarding the purpose of use of personal information <input type="checkbox"/> Disclose personal information <input type="checkbox"/> Modify, Add or Delete personal data <input type="checkbox"/> Terminate the use of personal information, Delete personal data <input type="checkbox"/> Suspend providing personal information to third parties and disclose the record it was provided to third parties
Reason for the request	

Privacy Statement**[Company Name]**

TEC Business Services Corporation

[Personal Information Protection Management Representative]

Hiroaki Hori

[Purpose of Use]

Personal data you provided upon this request is used only for the purpose of disclosure etc.

[Provision of Personal Information to Third Parties]

Personal data you provided upon this request is not provided to third parties.

[Consignment]

In response to this request, we do not consign personal information you provided.

[Provision of Personal Information]

Provision of personal information is voluntary, however, if you do not provide the information we request, appropriate disclosure, etc. may not be possible.

[Return of Personal Information]

In principle, we do not return personal information we received. We will keep it under strict control in accordance with our company regulations.

Attachments/Identification Documents for the Person Themselves or Representative**■ In case of the request by the applicant:**

(1) A document that confirmed the applicant's identity (a copy of Driving license, Passport, or Health insurance card)

■ In case of the request legal representative:

(1) A copy of family register, or other certificate

(2) A document that confirmed the representative's identity (a copy of Driving license, Passport, or Health insurance card)

■ In case of the request by the representative appointed by the applicant:

(1) Letter of proxy (signature and seal of the applicant): 1 copy

(2) Seal registration certificate of the applicant (the seal should be same as the Letter of proxy)

(3) A document that confirmed the representative's identity (a copy of Driving license, Passport, or Health insurance card)

<Notes>

Please black out the section of domicile of origin in supporting documents for identity verification.

Our reply

We will reply you to the person stated in the request form submitted with recorded delivery.

Mailing Address of Disclosure Request Form/Contact Information

TEC Business Services Corporation

Address: D-5F, Makuhari Technical Center, 1-1, Nakase, Mihama-ku, Chiba-shi, Chiba 261-8603 Japan

Telephone: 043-331-2290

Contact: Hiroaki Hori, Personal information protection Management Representative

(Open 9:00-17:00, Holiday: Saturday, Sunday, national holiday and year-end and New Year holidays)